



## Estimator

At STAR, we specialize in the custom design and manufacturing of physical experiences. Our clients' needs range from exhibits, retail and corporate environments, and branded events. Wherever a brand lives, STAR is there to make it shine.

At this time, STAR has an open position for a Estimator (*full-time, exempt*). This role plays a critical role in estimating client projects accurately so teams can deliver on time and within budget.

The responsibilities of this position include, but are not limited to:

- Collaborate with Business Development and Creative teams on designs concerns and materials selections, value engineering, and pricing strategies that will position STAR to win projects
- Researching new materials and vendors for a given project
- Establish and produce cost estimates for proposals, integrating design, graphics, production and services
- Partner with Project management on planning, organization, and documentation of estimates and timelines
- Actively participate in internal project meetings, including project margin and variance reviews, new business production meetings and project debriefs
- Ensure effective project handoff from estimating to Production Engineering
- Complete daily reporting responsibilities

The ideal candidate for this job will possess a collaborative spirit, a commitment to exceeding client expectations, fanatical attention to detail, and an exceptional ability to manage assigned tasks and timelines.

Qualifications:

- 2+ years of extensive estimating experience in retail, tradeshow or cabinetry
- Strong understanding of costs, materials, and labor requirements and margins
- Proficiency in Excel
- AutoCAD and Microsoft Office familiarity
- Experience presenting to clients, preferred
- Willingness and ability to work beyond 40 hours per week during peak periods to ensure client needs are met
- Ability to travel up to 5%

STAR offers a competitive salary and full benefits in an engaging and collaborative work environment. Qualified candidates committed to making a strong impact in a thriving organization are encouraged to submit a resume via email to [hr@engagestar.com](mailto:hr@engagestar.com) or by mail to STAR, Attn: Human Resources, 6688 93rd Avenue North, Minneapolis, MN 55445. STAR is an equal opportunity employer.