



## Chief Financial Officer

At STAR, we specialize in the custom design and manufacturing of physical experiences. Our clients' needs range from exhibits, retail and corporate environments, and branded events. Wherever a brand lives, STAR is there to make it shine.

At this time, STAR has an open position for a Chief Financial Officer (*full-time, exempt*). This position plays a critical role in leading our finance and administration departments.

The responsibilities of this position include, but are not limited to:

- Create and manage the planning, budgeting, forecasting, cash flow and financial analysis efforts
- Establish clear department roles, processes and measurements of success for the finance and administration departments
- Lead, manage and develop members of the finance and administration teams
- Primary liaison for banking, CPA firm, government agencies and legal relationships
- Review client contracts, NDAs, confidentiality agreements and other legal documents and sign in partnership with CEO

The ideal candidate for this job will possess a collaborative spirit, a commitment to exceeding internal and external client expectations, fanatical attention to detail, and an exceptional ability to manage assigned tasks and timelines.

Qualifications:

- 10+ years of experience managing finance and administration processes and people
- CPA certification preferred
- Subject matter expertise in GAAP
- Ability to collaborate within teams and cross-functionally
- Excellent communication and listening skills
- Software proficiency, specifically MS Office and accounting systems, Dynamics NAV preferred
- Willingness and ability to work beyond 40 hours per week during peak periods

STAR offers a competitive salary and full benefits in an engaging and collaborative work environment. Qualified candidates committed to making a strong impact in a thriving organization are encouraged to submit a resume and salary history via email to [hr@engagestar.com](mailto:hr@engagestar.com) or by mail to STAR, Attn: Human Resources, 6688 93rd Avenue North, Minneapolis, MN 55445. STAR is an equal opportunity employer.